

# DISPUTE RESOLUTION BOARD

## DISCLOSURE FORM

**DATE:** \_\_\_\_\_

**FORM COMPLETED BY:** \_\_\_\_\_

1. LIST the names of the PARTIES and or PERSONS involved in the dispute:

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2. Please briefly OUTLINE THE FACTS of the dispute, including dates if possible:

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(Please use additional paper if necessary)

**3. LIST the names and contact information of the people who will attend mediation to help resolve this matter:**

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**4. Please LIST any DOCUMENTS that you have in your possession that you consider relevant to this dispute (e.g. letters, minutes of meetings, licences, notices, correspondence etc.) and ATTACH COPIES OF THOSE DOCUMENTS:**

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**5. Please LIST any DOCUMENTS that you believe are relevant but that you do not have in your possession:**

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